

Agenda

SHSCS BOARD OF TRUSTEES October Meeting

10/16/2017

5:30 PM-6:30 PM

Sylvan Heights Science Charter School

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE 5:30

II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Torrie Winder, President			
Laura Kurtz, Vice President			
Yolanda Haywood, Secretary			
J. Michael Troutman, Treasurer			
Carol Chase			
Elizabeth DuVall			
Andre Johnson			
Chad Hotsko			
Merita Marek			
Shalla Miller			
Nancy Neusbaum			
Timothy Hess, Principal/CAO (non-voting)			
, Teacher (non-voting)			
, Teacher (non-voting)			

III. APPROVAL OF AGENDA

It should be noted that public notice was given for this meeting in accordance with Act 84 of 1986. The preliminary agenda is submitted for Board approval.

May I have a motion to approve the agenda?

Motion:

Second:

Discussion:

Vote:

Result:

IV. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.

V. COMMENT PERIOD

A. Public

B. Staff

VI. REPORTS

A. FINANCE AND FACILITIES

B. PRINCIPAL

C. BY-LAWS AND POLICIES

D. FAMILY ADVISORY

E. PERSONNEL

F. PRESIDENT

VII. ITEMS FOR BOARD ACTION

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

A. CONSENT CALENDAR

1. APPROVAL OF BOARD MINUTES

- a) Approve the minutes of August 2017 meeting.
- b) Approve the minutes of the September 12, 2017 By-Laws and Policy Committee meeting.

2. FISCAL ITEMS

- a) Approve the check register #11117 through # 11133, #500 through #524 and listed ACH transactions.
- b) Approve the check register #516 through # 566 and listed ACH transactions.
- c) Approve of the purchase and set-up of 227 Apple student i-Pads, 10 Apple teacher i-Pads, 1 Apple Administrator i-Pad, 10 storage carts and related infrastructure totaling \$127,000.
- d) Approve of the Personnel Committee’s recommendation for staff bonuses for the 2017-18 school year in the amounts of \$1000.00 for professional staff and \$500.00 for support staff to be paid in two

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installments, December 2017 and June 2018, to all staff who maintain a proficient performance rating.

3. PERSONNEL

- a) Ratify the hiring of Mrs. Jaqueline Miller as Instructional Assistant effective September, 2017 with annual salary of \$23,139.
- b) Accept the resignation of food server Vanessa Cruz effective September 8, 2017.
- c) Ratify the hiring of Rosemary Rodriguiz as food server effective September 11, 2017 at an hourly rate of \$10.80.
- d) Ratify the hiring of Kristen Lessing as a teacher effective October 9, 2017 with an annual salary of \$39,287.
- e) Approve of the hiring of Leeann Rhodes as substitute for Mr. Hess in his absence in the amount of \$300.00 per day.

4. AGREEMENTS/CONTRACTS/POLICIES

- a) Approve the revised Personnel Policies.
- b) Approve the IDEA-B sub-grant agreement with CAIU for the 2017-18 school year.
- c) Approve of the contract with Thomas Handshaw for Psychological Counseling Services.
- d) Approve of the contract with Dr. Meada McAllister as School Health Physician Consultant.
- e) Approve of the submission of the Charter Renewal Application upon final Solicitor review to the Harrisburg School District on or before the October 31, 2017 deadline.

END OF CONSENT CALENDAR

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

B. OLD BUSINESS

Nominations

Board Membership Updates:

- **Torrie Winder**, 2nd term expires October 2018, currently in 1st of 2 year term as Board President (parent)
- **Laura Kurtz**, 2nd term expires October 2019, currently in 1st of 2 year term as Board Vice President
- **Yolanda Haywood**, 2nd term expires October 2019, currently in 2nd of 2 year term as Board Secretary
- **J. Michael Troutman**, 2nd term expires October 2018, currently in 1st of 2 year term as Board Treasurer
- **Carol Chase**, 1st term expires in October of 2019

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- **Elizabeth DuVall**, 1st term expires in October of 2019 (nominated February 2016) (parent)
- **Andre Johnson**, 1st term expires in October of 2019 (parent)
- **Merita Marek**, 2nd term expires October 2018
- **Shalla Miller**, 1st term expires in October of 2019 (parent)
- **Nancy Neusbaum**, 2nd term expires October 2020
- **Chad Hotsko**, 2nd term expired in October 2016, currently serving additional year as immediate past President of the Board

Charter Renewal

C. NEW BUSINESS

VIII. ADJOURNMENT

BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, November 20, 2017
Monday, December 18, 2017
Monday, January 22, 2018
Monday, February 26, 2018
Monday, March 19, 2018
Monday, April 16, 2018
Monday, May 21, 2018
Monday, June 18, 2018

*Meetings are open to the public and will be held at
Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104*

In accordance with Act 84 of 1986, (The Sunshine Act) 65PS279 public notice is hereby
given

BOARD OF TRUSTEE COMMITTEE MEETINGS

Finance & Faculties Committee: (meetings are held at 6:00 PM)

Thursday, December 7, 2017
Thursday, February 1, 2018
Thursday, April 5, 2018
Thursday, June 7, 2018

By-Laws & Policy Committee: (meetings are held at 5:30 PM)

Tuesday, November 14, 2017
Tuesday, January 9, 2018
Tuesday, March 13, 2018
Tuesday, May 8, 2018

Personnel Committee: (meetings are held at 5:30 PM)

Tuesday, December 12, 2017
Tuesday, February 13, 2018
Tuesday, April 10, 2018
Tuesday, June 12, 2018

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