

Agenda

SHSCS BOARD OF TRUSTEES June Meeting

6/18/2018

5:30 PM-6:30 PM

Sylvan Heights Science Charter School

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE 5:30

II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Torrie Winder, President			
Laura Kurtz, Vice President			
Merita Marek, Secretary			
Andre Johnson, Treasurer			
Carol Chase			
Elizabeth DuVall			
Ed Jaroch			
Tracey Jennings			
Shalla Miller			
Nancy Neusbaum			
Timothy Hess, Principal/CAO (non-voting)			
, Teacher (non-voting)			
, Teacher (non-voting)			

III. APPROVAL OF AGENDA

It should be noted that public notice was given for this meeting in accordance with Act 84 of 1986. The preliminary agenda is submitted for Board approval.

May I have a motion to approve the agenda?

Motion:

Second:

Discussion:

Vote:

Result:

IV. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.

V. COMMENT PERIOD

A. Public

B. Staff

VI. REPORTS

A. FINANCE AND FACILITIES

B. PRINCIPAL

C. BY-LAWS AND POLICIES

D. FAMILY ADVISORY

E. PERSONNEL

F. PRESIDENT

VII. ITEMS FOR BOARD ACTION

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

A. CONSENT CALENDAR

1. APPROVAL OF BOARD MINUTES

- a) Approve the minutes of May 2018 meeting.

2. FISCAL ITEMS

- a) Approve the check register #765 through #803 and listed ACH transactions.
- b) Approve of the agreement with Sager, Swisher and Company, LLP to audit the financial statements for the 2017-18 school year.
- c) Approve of the agreement with Sager, Swisher and Company, LLP to prepare the federal non-profit tax return for 2017.

3. PERSONNEL

- a) Approve the revised job description for Assistant Principal, subject to final review and approval by the School's Solicitor.
- b) Approve the job description for Reading Specialist, subject to final review and approval by the School's Solicitor.
- c) Approve the salary schedules for Reading Specialist and School Counselor positions.
- d) Approve the resolution allowing staff who have accrued sick leave balances exceed the new roll-over cap provided in the revised personal policies to maintain their previously accrued sick leave until exhausted, subject to final review and approval by the School's Solicitor. (All subsequently accrued paid time off will be subject to the rules in the revised personnel policies.)

4. AGREEMENTS/CONTRACTS/POLICIES

- a) Approve the revised Student Educational Records Confidentially - Student with Disabilities Policy.
- b) Approve of the first reading of the revised Student Code of Conduct Policy.
- c) Approve of the contract with Thomas Handshaw for Psychological Counseling Services for the 2018-19 school year.
- d) Approve of the contract with Dr. Meada McAllister as School Health Physician Consultant for the 2018-19 school year.
- e) Approve the TimeFocus Addendum proposal with Benefit Mall to automate the employee time and leave tracking processes.
- f) Approve the bid proposal with Fluss Flooring in the amount of \$9891.00 to replace carpeting in two classrooms and two offices.
- g) Approve the proposal with Imagine Learning in the amount of \$16,875.00 for Imagine Language & Literacy student software licenses.

END OF CONSENT CALENDAR

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

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Vote:
Result:

B. OLD BUSINESS

C. NEW BUSINESS

VIII. ADJOURNMENT

BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, July 16, 2018
Monday, August 20, 2018
Monday, September 17, 2018
Monday, October 15, 2018 (Annual Meeting)
Monday, November 19, 2018
Monday, December 17, 2018
Monday, January 28, 2019
Monday, February 25, 2019
Monday, March 18, 2019
Monday, April 15, 2019
Monday, May 20, 2019
Monday, June 17, 2019

*Meetings are open to the public and will be held at
Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104*

In accordance with Act 84 of 1986, (The Sunshine Act)
65PS279 public notice is hereby given

BOARD OF TRUSTEE COMMITTEE MEETINGS

Finance & Faculties Committee: (meetings are held at 6:00 PM)

Thursday, October 4, 2018
Thursday, December 6, 2018
Thursday, February 7, 2019
Thursday, April 4, 2019
Thursday, June 6, 2019

By-Laws & Policy Committee: (meetings are held at 5:30 PM)

Tuesday, September 11, 2018
Tuesday, November 13, 2018
Tuesday, January 15, 2019

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Tuesday, March 12, 2019

Tuesday, May 14, 2019

Personnel Committee: (meetings are held at 5:30 PM)

Tuesday, October 9, 2018

Tuesday, December 11, 2018

Tuesday, February 12, 2019

Tuesday, April 9, 2019

Tuesday, June 11, 2019

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