

SYLVAN HEIGHTS SCIENCE CHARTER SCHOOL

Board of Trustees Meeting Minutes

Monday, March 18, 2018

Present:

Torrie Winder ,Laura Kurtz, Merita Marek, Andre Johnson, Carol Chase, Elizabeth DuVall, Ed Jaroch and Nancy Neusbaum were present. Tracey Jennings and Shalla Miller were absent. Timothy Hess, Brooke Say (Solicitor), and Mrs. Lauver (STEM Coordinator) were also in attendance.

Call to Order:

The meeting was called to order by Mrs. Winder at 5:31 pm.

Approval of Agenda:

Mrs. Neusbaum made a motion to approve the agenda. It was seconded by Mrs. Chase. The motion was approved 8-0.

Public Comment Period:

There were no public comments, the meeting moved forward.

Staff Comment Period:

There were no staff comments, the meeting moved forward.

Finance and Facilities Committee Report:

The Finance and Facilities Committee will meet on Thursday, April 5, 2018 at 6:00 PM to prepare a draft version of the Annual Budget for the 2018-19 school year.

Principal's Report:

Mr. Hess once again reminded Board Directors of requirements for completing and submitting annual Statements of Financial Interest forms. Mr. Hess reported that there has been no additional correspondence regarding the status of the Charter Renewal process and Sylvan Heights is awaiting the draft agreement from the District. Mr. Hess highlighted several events held during the past month, as well as current enrollment statistics. Mr. Hess provided an initial overview on the recent Special Education Cyclical Monitoring visit conducted by the Department of Education.

By-Laws and Policies:

There being no report, the meeting moved forward.

Family Advisory Committee:

Mr. Hess reported that the Family Advisory is planning to host a parent/student Game Day event on an upcoming Saturday, in an effort to continue building relationships with families to increase parent involvement.

Personnel Committee:

Dr. Kurtz reported that the Executive Committee has finalized a contract for employment and appointment of Mr. Timothy Hess as Principal for SHSCS, for the period of July 1, 2018 to June 30, 2020.

President's Report:

There being no report, the meeting moved forward.

Action items

A motion was made by Mrs. Marek to approve the consent calendar. It was seconded by Dr. Kurtz. The motion was approved 8-0.

- Approve the minutes of February 2018 meeting.
- Approve the check register #683 through #715 and listed ACH transactions.
- Approve the Executive Committee's recommendation of the contract for employment and the appointment of Mr. Timothy Hess as Principal for SHSCS, for the period of July 1, 2018 to June 30, 2020.

Old Business

There being no discussion of old business, the meeting moved forward.

New Business

There being no discussion of new business, the meeting moved forward.

Mrs. Winder adjourned the meeting at 5:50 PM.