

Agenda

SHSCS BOARD OF TRUSTEES December Meeting

12/16/19

5:30 PM-6:30 PM

Sylvan Heights Science Charter School

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE 5:30

II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Laura Kurtz, President			
Ed Jaroch, Vice President			
Elizabeth DuVall, Secretary			
Andre Johnston, Treasurer			
Lyndsay Bryce			
Amechie Walker			
Margaret Burton Connors			
Nancy Neusbaum			
Merita Marek			
, Teacher (non-voting)			
, Teacher (non-voting)			

III. APPROVAL OF AGENDA

It should be noted that public notice was given for this meeting in accordance with Act 84 of 1986. The preliminary agenda is submitted for Board approval.

May I have a motion to approve the agenda?

Motion:

Second:

Discussion:

Vote:

Result:

IV. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

V. COMMENT PERIOD

A. Public

B. Staff

VI. REPORTS

A. FINANCE AND FACILITIES:

No Meeting

Next meeting in January 13, 2020

B. PRINCIPAL:

1) ESSA and MTSS Meeting Updates:

ESSA requires states to annually designate schools for Targeted Support and Improvement (TSI) beginning 2019-20.

Susan Roth, Principal/CAO, attended the regional session on December 4, 2019 and received briefings on the technical and communication supports regarding Sylvan Heights Target Support and Improvement designation.

- Warning received in the areas of Math-
 - Target = 28% proficient.
- PDE provided targeted schools with a School Plan Template
 - Identify a School Improvement Facilitator and Committee.
 - Identify and create an action plan to strengthen our current Comprehensive Plan in the areas of Math.
 - Ideally put the plan into place in January with the intention of positively impacting PSSA Math scores.
- Note: Attendance and Reading Scores are meeting their expected targeted growth requirements. Schools are expected continue to show growth until all targets have been satisfied.

MTSS Meeting: Held December 12th at Sylvan Heights with our Capital Area Intermediate Unit MTSS Consultant. (Note- we are assigned the same consultant to support our TSI initiative).

- Review initial benchmark data in the areas of reading and math
- Grade level meetings are being held 2-3 times per month to review progress monitoring scores and ways to strengthen instruction and assessment.
- Recommended the scheduling of Professional Development in the areas of reading instruction and PBIS.
- Recommended providing additional layers of math instruction.
- Follow-up MTSS meetings to occur post January Benchmark testing window.

- 2) Attracting qualified candidates: Online Recruiting Tool
 - R.E.A.P. provides a simple, quick and flexible system for advertising job openings, collecting applicant data and conducting customized searches for the most qualified applicant. The data base contains a tremendous wealth of information. Using it is easy and a variety of customizing and search options help narrow applicant searches to produce only those select individuals meeting specific requirements.
 - One time start-up fee for \$500.
 - Annual membership fee of \$849.
 - Recommendation to suspend the hiring of future Instructional Assistants and instead hiring one certified Elementary teacher.
- 3) Policies and Handbook update: Special Education Policies and Discrimination policies are ready for Board Review.
 - School staff to receive Professional Development in March
 - Core staff to receive supplemental training off-hours
 - Report Form for Complaints of Discrimination (attachment to policy 103.1)
- 4) Building and Facilities:
 - Diamond Sprinkler completed the evaluation of our sprinkler system- passed inspection.
 - Recommend the removal of faulty water fountain system (located between boys and girls bathrooms). Students will have access to water cooler located within the multipurpose room. Refillable water bottles will be provided to students as needed.
- 5) Holidays Around the World Activity: December 20th from 9:00 AM until 3:00 PM.

C. BY-LAWS AND POLICIES

D. Family Advisory Committee:

Next meeting is scheduled for January 6, 2020.

E. PERSONNEL

Next meeting is scheduled for January 15, 2020

F. PRESIDENT

VII. ITEMS FOR BOARD ACTION

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

A. CONSENT CALENDAR

1. APPROVAL OF BOARD MINUTES

- a) Approve the minutes from the November 2019 meeting.

2. FISCAL ITEMS:

- a) Approval of the PA REAP Online recruiting tool with the one-time start-up of fee of \$500.00 and an annual fee of \$1349.
- b) Approval of check numbers 1388 – 1424 and the listed ACH transactions for the month of November 2019.

3. PERSONNEL:

- Acceptance of the retirement of Marcia King, Instructional Assistant, effective December 17, 2019.
- Acceptance of the resignation of Mary Haley, Instructional Assistant, effective December 6, 2019.

4. AGREEMENTS/CONTRACTS/POLICIES

- Approval of the 2nd reading of the Student Wellness Policy
- Approval of 1st reading of the following policies:
 - Nondiscrimination- Qualified Students with Disabilities 103.1 and attachment (Report Form for Complaints of Discrimination)
 - Nondiscrimination- in School and Classroom Practices 103
 - Special Education 103
 - Screening and Evaluations for Students with Disabilities 113.3

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

B. OLD BUSINESS

C. NEW BUSINESS

VIII. ADJOURNMENT

BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, July 22, 2019
Monday, August 26, 2019
Monday, September 23, 2019
Monday, October 28, 2019
Monday, November 25, 2019
Monday, December 16, 2019
Monday, January 27, 2020
Monday, February 24, 2020
Monday, March 23, 2020
Monday, April 27, 2019
Monday, May 18, 2020
Monday, June 22, 2020

BOARD OF TRUSTEE COMMITTEE MEETINGS

Finance & Faculties Committee: (meetings are held at 6:00 PM)

Monday, August 12, 2019 (joint with Personnel)
Monday, September 9, 2019
Monday, October 14, 2019
Monday, November 11, 2019
Monday, January 13, 2020
Monday, February 10, 2020
Monday, March 9, 2020
Monday, April 6, 2020
Monday, May 4, 2020
Monday, June 8, 2020

By-Laws & Policy Committee: (meetings are held at 5:30 PM)

Thursday, November 7, 2019
Thursday, February 6, 2020
Thursday, April 2, 2020

Personnel Committee: (meetings are held at 5:30 PM)

Monday, August 12, 2019 (joint with Finance at 6:00)
Wednesday, October 16, 2019
Wednesday, January 15, 2020
Wednesday, March 18, 2020
Wednesday, May 6, 2020

*These meetings are open to the public and will be held at
Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104*

The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.