



## V. COMMENT PERIOD

### A. Public

### B. Staff

## VI. REPORTS

### A. FINANCE AND FACILITIES:

Meeting Date: October 14, 2019: SHSCS Finance and Facilities Committee Meeting

Attendees: Ed Jaroch, Susan Roth, and Lori Lauver:

Key Points:

- To move forward with securing Comcast and to table adding e-Rate.
- Discussed options for identifying and securing the most appropriate and effective methods of providing additional support.
- Reviewed Gary' current contract for IT services
- Reported Feasibility Study will be ready for Board review at the November Board meeting.

### B. PRINCIPAL:

- Safety and Security Grant Funding:
  - Following the Finance and Facilities Committee meeting, we received confirmation that SHSCS was awarded a PA Department of Education School Safety Targeted grant for equipment in the amount of \$23,074. We will be reimbursed for approved program costs as outlined in our application occurring between July 1, 2019 – June 30, 2020. Mrs. Lauver will serve as the grant contact for the project. *Recommended action:* execute the Safe School Initiative Competitive Targeted Equipment Grant Agreement.
  - We are continuing to explore additional funding opportunities for safety-related programs.
- Multi-Tiered System of Support (MTSS): PowerPoint Presentation
  - Aligned with Comprehensive Planning
  - Personnel changes to meet Tier 1 and Tier 2 needs.
- Substitute Teaching Coverage:
  - Long-term substitute
  - Utilizing qualified Instructional Assistants as day-to-day substitute teachers.
- Policies Under Review:
  - Policy 249- Bullying/Cyberbullying
  - Policy 918- Parent and Family Engagement
  - Policy 824: Maintaining Professional Adult/Student Boundaries
  - Policy 907: Visitor Policy

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- Policy 916: Volunteer Policy
  - Policy 204: Attendance
  - Policy 806: Child Abuse
- Family Engagement Activities Upcoming Calendar Events: Doors open at 5:30; Program Begins at 6:00.
    - 3<sup>rd</sup> and 4<sup>th</sup> Grade Family Reading Night: November 14, 2019
    - Kindergarten – 2<sup>nd</sup> Grade Family Reading Night: December 12, 2019
  - First Marking Period ends October 29, 2019.
    - Conferences are scheduled for Thursday, November 7, 2019 and Friday, November 8, 2019.
    - Parents needing alternative dates should contact their child’s teacher.

### **C. BY-LAWS AND POLICIES**

Next Meeting scheduled for November 7<sup>th</sup> at 5:30.

### **D. Family Advisory Committee:**

### **E. PERSONNEL**

No meeting.

### **F. PRESIDENT**

## **VII. ITEMS FOR BOARD ACTION**

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

### **A. CONSENT CALENDAR**

#### **1. APPROVAL OF BOARD MINUTES**

- a) Approve the minutes from the September 2019 meeting.

#### **2. FISCAL ITEMS:**

- a) Approval to expend funds associated with the PDE Safe School Initiative Competitive Targeted Equipment Grant as proposed in the application
- b) Approval of check numbers 1312- 1351 and the listed ACH transactions for the month of September.
- c) Approval of Elizabeth DuVall, Board of Trustees secretary, as check signer on the Citizens’ Bank Account.

### **3. PERSONNEL:**

- a) Approve Shannon Hawkins, Instructional Assistant, to also function as an Emergency Certified Day to Day Substitute Teacher (Type 06) with an hourly stipend rate equivalent to a \$31,743.00 annual salary.
- b) Approve Beth Collman, Instructional Assistant with an Instructional 1 Teacher Certification, to also function as a Day to Day Substitute Teacher with an hourly stipend rate equivalent to a \$31,743.00 annual salary.

### **4. AGREEMENTS/CONTRACTS/POLICIES**

- Approval of the Safe School Initiative Competitive Targeted Equipment Grant Agreement with PA Department of Education for the period of July 1, 2019 – June 30, 2020
- Approval to waive the 1<sup>st</sup> reading of the revised Bully/Cyberbullying Policy 249, and move to final approval.
- Approval of 1<sup>st</sup> Reading of the following policies:
  - Policy 824: Maintaining Professional Adult/Student Boundaries
  - Policy 907: Visitor Policy
  - Policy 916: Volunteer Policy
  - Policy 204: Attendance
  - Policy 806: Child Abuse

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

### **B. OLD BUSINESS**

### **C. NEW BUSINESS**

## **VIII. ADJOURNMENT**

# BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, July 22, 2019  
Monday, August 26, 2019  
Monday, September 23, 2019  
Monday, October 28, 2019  
Monday, November 25, 2019  
Monday, December 16, 2019  
Monday, January 27, 2020  
Monday, February 24, 2020  
Monday, March 23, 2020  
Monday, April 27, 2019  
Monday, May 18, 2020  
Monday, June 22, 2020

## BOARD OF TRUSTEE COMMITTEE MEETINGS

**Finance & Faculties Committee:** (meetings are held at 6:00 PM)

Monday, August 12, 2019 (joint with Personnel)  
Monday, September 9, 2019  
Monday, October 14, 2019  
Monday, November 11, 2019  
Monday, January 13, 2020  
Monday, February 10, 2020  
Monday, March 9, 2020  
Monday, April 6, 2020  
Monday, May 4, 2020  
Monday, June 8, 2020

**By-Laws & Policy Committee:** (meetings are held at 5:30 PM)

Thursday, November 7, 2019  
Thursday, February 6, 2020  
Thursday, April 2, 2020

**Personnel Committee:** (meetings are held at 5:30 PM)

Monday, August 12, 2019 (joint with Finance at 6:00)  
Wednesday, October 16, 2019  
Wednesday, January 15, 2020  
Wednesday, March 18, 2020  
Wednesday, May 6, 2020

*These meetings are open to the public and will be held at  
Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104*

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