

Agenda

SHSCS BOARD OF TRUSTEES

January 25, 2021 Meeting

January 25, 2021

5:30 PM-6:30 PM

Sylvan Heights Science Charter School

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Please rise for a moment of silence followed by the Pledge of Allegiance.

Can we have Roll Call:

II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Ed Jaroch, President			
Margaret Burton Conners, Vice President			
Merita Marek, Secretary			
Andre Johnston, Treasurer			
Lyndsay Bryce			
Amechie Walker			
Debra Simpson-Buchanan			
Laura Kurtz, former president			
, Teacher (non-voting)			
, Teacher (non-voting)			

III. APPROVAL OF AGENDA

It should be noted that public notice was given for this meeting in accordance with Act 84 of 1986. The preliminary agenda is submitted for Board approval.

May I have a motion to approve the agenda?

Motion:

Second:

Discussion:

Vote:

Result:

IV. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

Nicole A. Marshall was formally introduced to the Board as a candidate for Board membership, Parent Representative Board Director.

V. COMMENT PERIOD

A. Public

B. Staff

VI. REPORTS

A. FINANCE AND FACILITIES:

Meeting Held: January 11, 2021

Attendees: Ed Jaroch, Andre Johnston, Susan Roth, Lori Lauver, Jess Nordai, Melena Overdorf, Kelley Lorenzetti, CPA from Diana M. Reed & Associates.

The meeting was held to review the proposed adjustments to the current 2020-2021 school year budget.

A recommendation was also made to add Susan Roth, Ed Jaroch and Merita Marek as signers to the M&T bank account.

B. PRINCIPAL:

- Updates/revisions due to COVID-19:
 - January 7, 2020, the Pennsylvania Department of Health and the Pennsylvania Department of Education revised their previous recommendation for school's within counties experiencing substantial level of COVID to provide for a full remote learning model. These Departments now recommend public schools in counties with substantial transmission consider returning elementary school students to in-person instruction via the blended learning model.
 - As of Friday, January 22nd, Dauphin County reported a weekly average of 11.8% positivity and 252.6 cases per 100,000. While the percentage of cases is still more than 10%, the number of cases has dropped significantly in recent weeks.

- The most recent parent survey, conducted January 2020, revealed that 75% of parents would like to have their children attend in-person instruction.
- Given the reduction of positive COVID-19 cases, the current recommendation of from PDE and the DOH for elementary schools to return to the blended learning model, and parental requests, it is recommended that Sylvan Heights resume blending learning on March 1st.
 - Families may still choose to have their children participate in online only instruction for the remainder of the 2020-2021 school year.
 - The online instructional model is not currently guaranteed for the 2021-2022 school year.
 - Beginning March 1, 2020, all students are eligible to attend at least 2 days per week (either Monday/Thursday or Tuesday/Friday). Additional in-person instructional days will be provided for at-risk students as social distancing space allows. Therefore, the Emergency Instructional Template will be revised to allow for 50% student capacity.
 - The Health and Safety Plan will remain in force.
- Mid-year benchmarking: All students are in the process of being tested either online or in-person for Reading and Math via the Acadience Benchmark Assessment.
- Sylvan Heights' will staff continue to hand out Grab and Go breakfast and lunch items on Tuesday and Thursday. All Sylvan Heights families are eligible. Hats, gloves and scarfs are also available.
- School Supplies: School supplies are being distributed during in-person benchmark testing sessions or they are being mailed home for at home learning.
- Report Cards: The 2nd Marking period ended on January 22nd. Teachers are in the process of scheduling conferences. Conferences will take place via phone or GoogleMeets.
- Facilities: Sylvan Heights has partnered with IU13 in providing the school with Office 365 via an agreement with Microsoft for Enrollment for Educational Solutions.
- 2nd Quarter Parent Engagement Night: Thursday, January 28th at 6:00.

C. BY-LAWS AND POLICIES:

January 14th meeting to be rescheduled:

- Agenda: To review the Parent/Student Handbook and Code of Student Conduct.

D. Family Advisory Committee:

No meeting held

E. PERSONNEL:

No meeting held

F. PRESIDENT

VII. ITEMS FOR BOARD ACTION

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

A. CONSENT CALENDAR

1. APPROVAL OF BOARD MINUTES

- Approve the minutes from the December 21, 2020 Board of Trustees Meeting

2. FISCAL ITEMS:

- Approval of check numbers 1799, 1802, 1809-1816, 1818, 1820, 1822-1831, 1833-1841, 1843, 1845-1847 and the listed ACH transactions for the month of December 2020
- Approve the Microsoft Participation Agreement for Enrollment for Education Solutions prorated for the remainder of the 2020-2021 school year in the amount of \$707.50, and \$1,407.00 for the 2021-2022 school year.
- Approve the recommended budget adjustments to the current 2020-2021 school year budget.
- To remove Samuel Giannelli, Timothy Hess, Chad Hotsko and Torrie Winder from the M&T Bank account, and to add Susan Roth, Principal/CAO, Ed Jaroch, Board of Trustee President, and Merita Marek, Board of Trustee Secretary as signers of the M&T account.

3. PERSONNEL:

None

4. AGREEMENTS/CONTRACTS/POLICIES

- To approve the revised PDE Emergency Instructional Time Template allowing for 50% student capacity of in-person learning to begin on March 1, 2021.
- 2nd Reading of the following policies that support the Student/Parent Handbook:
 - Policy 215 Promotion and Retention

- Policy 220 Student Expression/Distribution and Posting Materials
- Policy 235.1 Surveys

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

B. OLD BUSINESS:

- Board Training is scheduled for March 1st and will be provided by Stock and Leader.

C. NEW BUSINESS

- Elect Nicole A. Marshall, parent representative, to serve a three year term as Board Director.
- Recognize Andre Johnson's end of term as Board of Trustee Treasurer and appointment to the position of non-voting Treasurer.

VIII. ADJOURNMENT

BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, July 20, 2020
Monday, August 17, 2020
Monday, September 21, 2020
Monday, October 19, 2020
Monday, November 16, 2020
Monday, December 21, 2020
Monday, January 25, 2021
Monday, February 22, 2021
Monday, March 22, 2021
Monday, April 19, 2021
Monday, May, 17, 2021
Monday, June 21, 2021

BOARD OF TRUSTEE COMMITTEE MEETINGS

Finance & Faculties Committee: (meetings are held at 6:00 PM)

Monday, September 14, 2020
Monday, November 9, 2020
Monday, January 11, 2021
Monday, February 7, 2021
Monday, April 12, 2021
Monday, June 7, 2021

By-Laws & Policy Committee: (meetings are held at 5:30 PM)

Thursday, July 9, 2020 (joint with Personnel Committee)
Thursday, August 6, 2020
Thursday, January 14, 2021

Personnel Committee: (meetings are held at 5:30 PM)

Thursday, July 9, 2020 (joint with By-Laws & Policy Committee)
Wednesday, October 7, 2020
Wednesday, March 10, 2021

Meetings are held at Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104 except when the school building is closed due to mandated school closures related to COVID-19. During school closures, attendance at meetings will take place via Electronic

The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.

Communication. All meetings, whether in-person or via electronic communication, are open to the public. Those wishing to attend electronic communication meetings may email the school at publiccomment@shscs.org, phone the school directly at 717-232-9220 or mail their request to Sylvan Heights Science Charter School, 915 S. 13th Street, Harrisburg, Pa 17104 for access to the meeting. Please reference Board Policy 006.1, Attendance at Meetings via Electronic Communications or our school's website at www.shscs.org for more information.

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