

Sylvan Heights Science Charter School Board of Trustees’ Meeting Agenda

April 25, 2022
5:30 PM-6:30 PM

Sylvan Heights Science Charter School

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Ed Jaroch, President			
Margaret Burton Conners, Vice President			
Merita Marek, Secretary			
Chad Hotsko, Treasurer			
Lyndsay Bryce			
Amechie Walker			
Debra Simpson-Buchanan			
Nicole Marshall			
Erica Monroe			
Susan Roth, Principal/CAO (non-voting)			
Lori Lauver, Teacher (non-voting)			
Jess Nordai, Teacher (non-voting)			

III. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

Technology in the Classroom- presentation by Mrs. Roufos-Abbey, Technology
Instructional Support Teacher

IV. COMMENT PERIOD

V. REPORTS

A. FINANCE AND FACILITIES:

Meeting Held: April 11, 2022

Meeting Attendees: Ed Jaroch, Margaret Burton Connors, Chad Hotsko, Lori Lauver, and Susan Roth

Key Discussion Items:

- 1) Discussed RFP for Property Management
- 2) PFM Financial Advisors scheduled to present financial overview at the May 9th Finance and Facilities Committee meeting.

B. PRINCIPAL:

- Sylvan Heights Science Charter School 2022-2023 School Calendar
- PSSA Testing Schedule:
 - PSSA English Language Arts Grades 3 and 4: April 26th – 28th
 - PSSA Math Grades 3 and 4: May 3rd and 4th
 - PSSA Science Grade 4: May 5th and May 10th.

C. BY-LAWS AND POLICIES:

Meeting Held: April 7, 2022

Attendees: Merita Marek, Debra Simpson-Buchanan and Susan Roth

Key Items Discussed:

- Continued discussion of Sylvan Heights Science Charter School Bylaws

D. FAMILY ADVISORY COMMITTEE:

E. PERSONNEL:

Meeting Held: April 12, 2022

Attendees: Lisa Conrad, Margaret Burton Connors and Susan Roth

Key Items Discussed:

- Roth's contract
- Job descriptions

F. PRESIDENT:

VI. ITEMS FOR BOARD ACTION

A. CONSENT AGENDA

1. APPROVAL OF BOARD MINUTES:

- Approval of the minutes from the March 28, 2022 Board of Trustees Meeting.

2. FISCAL ITEMS:

- Approval of check numbers 2284-2309 and the listed ACH transactions for the month of March 2022.

3. PERSONNEL

- Accept the resignation of Latoya Carter effective April 11, 2022.

4. AGREEMENTS/CONTRACTS/POLICIES

- Approval of the Sylvan Heights Science Charter School 2022-2023 School Calendar.

B. OLD BUSINESS

C. NEW BUSINESS:

VII. ADJOURNMENT