

# Sylvan Heights Science Charter School Board of Trustees’ Meeting Agenda

February 21, 2022

5:30 PM-6:30 PM

Sylvan Heights Science Charter School

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## I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

## II. ATTENDANCE/ ROLL CALL

Board of Trustees	Present	Absent	Late
Ed Jaroch, President			
Margaret Burton Conners, Vice President			
Merita Marek, Secretary			
Chad Hotsko, Treasurer			
Lyndsay Bryce			
Amechie Walker			
Debra Simpson-Buchanan			
Nicole Marshall			
Erica Monroe			
Susan Roth, Principal/CAO (non-voting)			
Lori Lauver, Teacher (non-voting)			
Melena Overdorf, Teacher (non-voting)			

## III. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

## IV. COMMENT PERIOD

## V. REPORTS

### A. FINANCE AND FACILITIES:

*The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.*

Joint Finance and Facilities; and Personnel Committee meeting held February 9, 2022

Special Guests:

Lisa Conrad, Ed.D

Brad Reming, Managing Director and team from PFM Financial Advisors LLC

**B. PRINCIPAL:**

Black History Celebration- Special Thank you to our scheduled visitors and for allowing the school to borrow Black History tri-fold presentation posters for our Black History celebration.

Marking Period 3 Interim Report Cards to be sent home this week.

**C. BY-LAWS AND POLICIES:**

Meeting to be rescheduled

**D. FAMILY ADVISORY COMMITTEE:**

**E. PERSONNEL:**

See above

**F. PRESIDENT:**

**VI. ITEMS FOR BOARD ACTION**

**A. CONSENT AGENDA:**

**1. APPROVAL OF BOARD MINUTES:**

- Approve the minutes from the January 24, 2022 Board of Trustees Meeting

## **2. FISCAL ITEMS:**

- Approval of check numbers 2190; 2200; 2208; 2224; 22226; 2227-2229; 2231-2233 – 2244 and the listed ACH transactions for the month of January 2021.

## **3. PERSONNEL:**

- To accept the resignation Sondra Flom, Grade 2 Teacher, effective February 25, 2021
- To approve the hiring of Amber Beutler, Grade 2 Teacher, effective February 21, 2022 in the amount of \$45,500.00 (prorated) exempt salary classification with a bachelor's degree.

## **4. AGREEMENTS/CONTRACTS/POLICIES**

- To approve the Engagement Letter to confirm the agreement that PFM Financial Advisors LLC (“PFM”) will act as financial advisor to the Sylvan Heights Science Charter School (the “Client”) with an initial non-contingent fee of \$15,000 for the review of financials, policy advice/creation, and initial project planning.
- Approve the engagement of Lisa Conrad, as a subcontracted administrator, at a rate of \$450 per day, to conduct tasks as assigned by the President/CAO, up through June 30, 2022, pending receipt of all required documentation.

## ***B. OLD BUSINESS:***

## ***C. NEW BUSINESS:***

# **VII. ADJOURNMENT**