

# Sylvan Heights Science Charter School Board of Trustees’ Meeting Agenda

May 21, 2024  
6:00 – 7:00 pm  
Sylvan Heights Science Charter School  
915 S. 13<sup>th</sup> Street  
Harrisburg, PA 17104

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## I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Please rise for a moment of silence followed by the Pledge of Allegiance.

Can we have Roll Call:

## II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Erica Monroe, President			
Amechie Walker, Vice President			
Margaret Stone Burton, Secretary			
Chad Hotsko, Treasurer			
Debra Simpson-Buchanan			
Nicole Marshall			
Ed Jaroch, Immediate Past President			
Susan Roth, Principal/CAO (non-voting)			
Jess Nordai, Assistant Principal (non-voting)			
Lori Lauver, Teacher (non-voting)			

## III. APPROVAL OF AGENDA

May I have a motion to approve the agenda?

Motion:

Second:

Discussion:

Vote:

Result:

*The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.*

## **IV. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –**

No scheduled guest speakers

## **V. COMMENT PERIOD**

### **A. Public**

### **B. Staff**

## **VI. REPORTS**

### **A. FINANCE AND FACILITIES:**

No meeting held.

### **B. PRINCIPAL:**

Summary of important events:

- Mobile dentist came to our school on May 6<sup>th</sup> and 7<sup>th</sup>- 51 students served
- Kindergarten lottery was held on May 15, 2024 at 6:00
  - Sylvan Heights will begin the 2024-2024 school year with a full complement of students
- Title I Parent and Family Engagement Meeting was held on May 14, 2024
- End-of-year 4<sup>th</sup> grade celebration
- Last day of school students and 10-month staff: June 5, 2024
- 25-year celebration- postponed until September 7, 2024
- Summer Intervention and Enrichment programs begin on June 10, 2024

Documents for review:

- Revised 2024-2025 School Calendar
- Memorandum of Understanding (MOU) with Steelton/Colonial Park Family Dentistry
- Memorandum of Understanding (MOU) with Boyo Transportation for summer of 2024
- Small Group Proposal with Capital Blue as the provider for medical, dental and vision insurance
- Flexible Instructional Day Program

### **C. BY-LAWS AND POLICIES:**

No meeting held

### **D. Family Advisory Committee:**

No meeting held

### **E. PERSONNEL:**

No meeting held.

### **F. PRESIDENT**

## **VII. ITEMS FOR BOARD ACTION**

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

### **A. CONSENT CALENDAR**

#### **1. APPROVAL OF BOARD MINUTES**

- Approve the minutes from April 30, 2024 board meeting and May 14, 2024 Special board meeting.

#### **2. FISCAL ITEMS:**

- Approve check numbers 3055-3077 and listed ACH transactions for the month of April 2024

#### **3. PERSONNEL:**

#### **4. AGREEMENTS/CONTRACTS/POLICIES**

- Approve the 2nd reading of Special Education Policy 1013
- Approve the Memorandum of Understanding (MOU) with Steelton/Colonial Park Family Dentistry
- Approve the Memorandum of Understanding (MOU) with the Dauphin County School Safety Task Force
- Approve the Memorandum of Understanding (MOU) with Boyo Transportation for summer of 2024
- Approve the Small Group Proposal prepared for Sylvan Heights Science Charter School with Capital Blue as the provider for medical, dental and vision insurance effective July 1, 2024.
- Approve the Flexible Instructional Day (FID) program application for the upcoming cycle
- Approval of the 2024-2025 school calendar

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

#### **B. OLD BUSINESS**

#### **C. NEW BUSINESS:**

### **VIII. ADJOURNMENT**