

Sylvan Heights Science Charter School Board of Trustees’ Meeting Agenda

October 15, 2024

6:00 – 7:00 pm

Sylvan Heights Science Charter School

915 S. 13th Street

Harrisburg, PA 17104

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BOARD REORGANIZATION MEETING

PRESIDENT:

I will now call to order the Reorganization Meeting for the Sylvan Heights Science Charter School pursuant to the School’s bylaws.

Please rise for a moment of silence followed by the Pledge of Allegiance.

Can we have Roll Call:

II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Erica Monroe, President			
Amechie Walker, Vice President			
Margaret Stone Burton, Secretary			
Chad Hotsko, Treasurer			
Debra Simpson-Buchanan			
Nicole Marshall			
Ed Jaroch, Immediate Past President			
Susan Roth, Principal/CAO (non-voting)			
Jess Nordai, Assistant Principal (non-voting)			
Lori Lauver, Teacher (non-voting)			

III. APPROVAL OF AGENDA

May I have a motion to approve the agenda?

Motion:

Second:

Discussion:

Vote:

Result:

IV. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

None

V. COMMENT PERIOD

A. Public

B. Staff

VI. REPORTS

A. FINANCE AND FACILITIES:

Next Meeting: November 4, 2024 6:00 pm

B. PRINCIPAL:

Parent and Family Engagement Updates:

- Title 1 Parent and Family Engagement Policy- ready for 1st reading.
 - Title I Local Education Agency Parent and Family Engagement Plan
 - Title I School Parent and Family Engagement Plan
- Parent and Family Engagement Meeting: Thursday October 17th at 6:00pm
 - Childcare available for children 2-12.
- 3rd & 4th Grade PSSA Reading Night 6:00 pm – 7:30 pm
 - 3rd grade PSSA testing online spring 2025

Fund Raisers:

- R&K Subs: total profit- \$1,671.00.
- Penny Wars – during the month of October

Wellness Committee:

- October 14, 2024: 3:30pm (rescheduled September meeting)
- October 29, 2024: 4:00pm- (regularly scheduled October meeting- last Monday of the month)

Fall Picture Day: October 24th

Parent Teacher Conferences:

- Monday, November 4th from 4:00 pm to 6:00 pm
- Tuesday, November 5th from 7:30 am to 1:00 pm

Personnel Updates:

- Organizational Chart
- Re-hiring Anthony Taliani as part-time computer technician

C. BY-LAWS AND POLICIES:

No meeting held

D. Family Advisory Committee:

Next meeting October 17, 2024 at 6:00pm

E. PERSONNEL:

No meeting held

F. PRESIDENT

VII. ITEMS FOR BOARD ACTION

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

A. CONSENT CALENDAR

1. APPROVAL OF BOARD MINUTES

- Approve the minutes from the September 17, 2024 Board Meeting

2. FISCAL ITEMS:

- Approve reconciled check numbers 3201- 3228 and listed ACH transactions for the month of September 2024.

3. PERSONNEL:

- Approve the re-hiring of Anthony Taliani as part-time computer technician
- Approve the renewal of Susan Roth's contract for a period of 2 years
- Approval of the revised Organizational Chart

4. AGREEMENTS/CONTRACTS/POLICIES

- Approve the first reading of the following policies:
 - Policy 6022: Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)
 - Policy 7018: Title I Parent and Family Engagement
 - Policy 5009: Building Security
 - Policy 6001: Public Records

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

B. OLD BUSINESS

C. NEW BUSINESS:

Verification of committee members

VIII. ADJOURNMENT

The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.