



Sylvan Heights Board of Trustees Meeting Minutes 10-15-2024

Board of Trustees Members in attendance

Attendees included Debra Simpson-Buchanan, Erica Monroe, Amechie Walker, Margaret Stone Burton

Board of Trustees Members not in attendance

Members not in attendance included Chad Hotsko, Nicole Moore, Ed Jaroch

Staff/Public in attendance

School Administration: Susan Roth, Principal/CAO; Jessica Nordai, Assistant Principal

School Staff:

Interested Citizens: Leigh Dalton, Esquire; Stock & Leader Attorneys at Law, Kada Louis, parent

Call to order

A meeting of Sylvan Heights Science Charter School was held at Sylvan Heights Science Charter School, 915 S. 13th Street, Harrisburg, PA 17104 on October 15, 2024. The meeting was called to order at 6:09pm. This was followed by the Pledge of Allegiance and a moment of silence.

Roll Call

Following roll call, a quorum was present as noted above.

Announcement of Executive Session

No executive sessions were held since the September general board of trustees meeting

Approval of Agenda

Motion to accept the agenda by Ms. Stone Burton. This was seconded by Mr. Walker. There was no discussion and the motion passed unanimously.

Recognition of Guest & Scheduled Speakers

Comment Period

Public Comments

- None

Staff Comments

- None

Reports

Finance & Facilities

- Next meeting: November 4, 2024 at 6:00pm

Principal

- Parent and Family Engagement Updates
 - Title I Parent and Family Engagement Policy is ready for 1st reading
 - Title I Local Education Agency Parent and Family Engagement Plan
 - Title I School Parent and Family Engagement Plan
 - Family Advisory Committee Meeting Thursday, October 17th at 6:00pm
 - Childcare available for children 2-12
 - 3rd & 4th grade PSSA Reading Night Thursday, October 17th at 6:00pm
 - 3rd Grade PSSA reading test online in spring of 2025
- Upcoming Events
 - Fall Picture Day October 24th
 - Parent/Teacher conferences Monday, 11/4 from 4:00p - 6:00p and Tuesday, 11/5
- Fundraisers
 - R&K Subs: total profit - \$1,671
 - Penny Wars - occurring during the month of October
 - Joe Corbi's pizza, etc. - November/December
- Wellness Committee
 - October 14th, 2024 at 3:30p - rescheduled September meeting
 - October 29th, 2024 at 4:00pm - regularly scheduled meeting (last Tuesday of the month)
- Personnel Updates and WIN Program
 - Organizational chart
 - Re-hiring Anthony Taliani as part-time computer technician

By-laws and Policies

- No meeting held

Family Advisory Committee

- Next meeting scheduled for October 17, 2024 at 6:00pm

Personnel

- No meeting held

President

- None

Items for Board Action

Consent Calendar

- Approval of Board Minutes
 - Approve the minutes from the September 17, 2024 Board of Trustees meeting
- Fiscal Items
 - Approved reconciled check numbers 3201-3228 and listed ACH transactions for the month of September 2024
- Personnel
 - Approve the rehiring of Anthony Taliani as part-time computer technician
 - Approve the renewal of Susan Roth's contract for a period of two years
 - Approve the revised organizational chart
- Agreements/Contracts/Policies
 - Approve the first reading of the followings policies:
 - Policy 6022: Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)
 - Policy 7018: Title I Parent and Family Engagement
 - Policy 5009: Building Security
 - Policy 6001: Public Records

A motion was made by Ms. Stone Burton for approval of the consent calendar with a second by Ms. Simpson-Buchanan. A roll call vote was then taken with all board members voting to approve the motion (*motion passed 4-0*).

Old Business

New Business

- A discussion to confirm/change committee membership was held. Most parties remained on the same committees

Adjournment

- The meeting was adjourned was at 6:27pm
- The next general Board of Trustees meeting is scheduled for Tuesday, November 19th, 2024 at 6:00pm