No.

## Sylvan Heights Science Charter School

SECTION: SPECIAL EDUCATION

TITLE: STUDENTS REQUIRING

SURROGATE PARENTS POLICY

ADOPTED: 4/29/2006

REVISED:

## 1. Authority

34 C.F.R. 300.515

To ensure that the rights of children, who are wards of the state or whose parents or guardians are unknown or unavailable, are protected, the Sylvan Heights Science Charter School (SHSCS) will identify eligible students and recruit, select, train, and assign volunteer surrogate parents to represent children in educational matters in a timely manner through the Surrogate Implementation Plan of the Capital Area Intermediate Unit. The surrogate parent may represent the child in all matters relating to the identification, evaluation, and educational placement and the provision of FAPE.

## 2. Procedures

The procedure will include the following: SHSCS will identify students whose parents cannot be identified or located after reasonable efforts are made to find them or students who are wards of the state. SHSCS will maintain this list of students who are in need of surrogate parents. SHSCS will contact the Capital Area Intermediate Unit to seek assistance in locating surrogate parents. SHSCS will receive from the Capital Area Intermediate Unit documentation showing that assigned surrogate parents have been properly recruited, selected, trained, and assigned. The assignment will take place within 30 days after a determination that the child needs a surrogate parent.

Surrogate parents are afforded all the same rights as other parents of students with disabilities enrolled in SHSCS.