

Book Policy Manual
Section 000 Local Board Procedures
Title Attendance at Meetings via Electronic Communications
Code 006.1
Status
Legal 1. 24 P.S. 407

Adopted

Authority

The Board recognizes that factors such as illness, travel, schedule conflicts and weather conditions can make impossible the physical presence of a Board member at a Board meeting, and that electronic communications can enable a Board member to participate in a meeting from a remote location.

A Board member may be able to attend a Board meeting, and participate in Board deliberations and voting, through electronic communications, such as speakerphone/teleconferencing and/or videoconferencing, but only under extraordinary circumstances and only upon approval of both the Board President and the Principal/Chief Academic Officer or designee.

The Board authorizes the administration to provide the equipment and facilities required to implement this Board procedure.

Guidelines

A Board member who attends a meeting through electronic communications shall be considered present only if the member can hear everything said at the meeting and all those attending the meeting can hear everything said by that member. If the Board President determines either condition is not occurring, s/he shall terminate the Board member's attendance through electronic communications.

A majority of Board members shall be physically present at a Board meeting when a Board member attends through electronic communications.

To attend a Board meeting through electronic communications, a Board member shall comply with the following:

1. Submit such request to the Board President prior to the meeting.
2. Ensure that the remote location is quiet and free from background noise and interruptions.
3. Participate in the entire Board meeting.